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Grant Guidelines Round 1 – February 2018

Introduction

Camp Creative is an annual summer camp for families and individuals held in Bellingen NSW. It is all about imagination, innovation and enjoyment. It is a learning event where you mix with people of widely differing interests and ages in a relaxing and creative atmosphere.

The objects of Camp Creative are:-

- To bring people together of all ages in a creative atmosphere and encourage them to try something different and to find their own creative spark;
- To provide an affordable family friendly event that promotes interests and participation in all areas of the arts;
- To provide the best possible experience to the participants by finding inspiring tutors, having appropriate course sizes and upgrading facilities where needed;
- To maintain a strong foundation for the future we will retain financial security for future camps;
- Where possible to encourage and provide financial assistance for worthy pursuits of the arts in our community; and
- Bring economic benefits to our local community.

Available Grants

Grants are available from Camp Creative on an annual basis (two per annum) for local projects in pursuit of the arts.

Timeframe

Applications for Camp Creative grants will be called for via an advertisement in the Courier Sun and on the Camp Creative website.

Closing date for Round 1 applications – **5pm March 30, 2018**

Assessment committee provide a report to Camp Creative committee - May and September.

Grant announcement of successful applicants by **Monday April 23, 2018**.

Eligibility

To be eligible for funding an applicant must :-

1. be located in Belligen Shire or principally servicing Bellinghen Shire residents;
2. if having been funded by Camp Creative previously, have no outstanding debts or obligations relating to that funding;
3. be a project closely linked to the aims and objectives of Camp Creative and be arts related;
4. project to be funded must commence after Grant Commencement date – i.e money can only be issued on future expenditure not on money already spent.
5. be open to relevant public, inclusive and not discriminatory.

Ineligibility

Applications for funding will be ineligible if:-

1. they duplicate existing services;
2. they do not meet identified objectives and aims of Camp Creative;
3. if they directly contravene Camp Creative policies;
4. they commence prior to Grant Announcement date.
5. requests for core administration costs or general operating expenses.

Assessment Criteria

Camp Creative Assessment committee will assess each application on the following criteria:-

- take place in Bellinghen LGA
- benefit to local community
- show clear and concise objectives in terms of delivering on Camp Creative aims and objectives in the arts and with a focus on youth;
- be able to show clear and concise outcomes;
- be able to identify financial value for money;
- enhance the profile and aims of Camp Creative.

Assessment & Selection Process

- Submissions must be received either in writing or electronically by the closing date.
- Late submissions will not be accepted.
- Applications need to include a budget plus marketing and strategic plan if applicable.
- Successful applicants must be prepared to sign and return a Funding Agreement by the due date. Payments will not be made until a signed Funding Agreement is received by Camp Creative.
- Camp Creative must be acknowledged as a funding partner where applicable.
- After receipt of an application for funding, each application will be assessed if eligible and once deemed eligible will be assessed on merit and then ranked and prioritised by a selection panel.
- The selection panel makes recommendations to the entire Camp Creative committee.
- Camp Creative reserves the right to only part fund an application.